

# 2018



North  
Central  
Trade  
Training  
Centre

[www.charlton.vic.edu.au/ncttc](http://www.charlton.vic.edu.au/ncttc)  
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## North Central Trade Training Centre VET Certificate Courses 2018

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## What is the North Central Trade Training Centre?

The North Central Network is a co-operative arrangement of the following schools:

- Boort District School
- Charlton P-12 College
- Donald High School
- Pyramid Hill P-10 College
- St. Arnaud Secondary College
- Wedderburn P-12 College
- Wycheproof P-12 College

Both Birchip P-12 School and East Loddon P-12 College have joined the network as co-opted members. These schools operate the North Central Trade Training Centre, (NCTTC), a set of facilities located in Charlton at the Charlton College campus and accessed by students from all network schools. The principal of Charlton College is responsible for the management of the NCTTC.

The NCTTC provides Vocational Education and Training (VET) studies. These studies are delivered on a Thursday. From 2016 Health Services, Animal Studies and Music have been added to the range of studies offered and are being delivered.

## What is Vocational Education and Training (VET)?

VET in the Victorian Certificate of Education, (VCE) or Victorian Certificate of Applied Learning (VCAL) allows students to include vocational studies within their secondary schools certificate. Students undertaking VET receive Nationally recognised training from either a national training package or accredited state curriculum which **may** contribute to their VCE or VCAL Certificates.

### Benefits of VET

Students may receive an enhanced Australian Tertiary Admission Rank (ATAR) score which can improve access to further education, pathways to employment or further VET education.

Workplace experience is enhanced by access to Structured Workplace Learning (SWL) and possible access to School Based Apprenticeships and Traineeships (SBAT's).

### Students Value VET

- Provides a practical focus in a wide range of industry areas
- Provides direct experience in industry areas
- Provides an academic advantage in enhancing the ATAR
- Offers employment opportunities for students who may pursue part time work while undertaking further study at university or other providers

### Employers value VET

- Builds entry level skills in different industry areas
- Provides a practical introduction into workplace requirements
- Enhances employability skills
- Enables industry to contribute to programs within schools and community networks

## Agriculture



### Pathways in Agriculture

Students who successfully complete this program will gain:

- Basic skills and knowledge for work and study in the Agriculture Industry
- Certificate II in Agriculture
- Four Units towards their VCE or up to four credits to a VCAL program
- Contributions towards their ATAR

### Where Next

On achievement of the Certificate II in Agriculture students may undertake further training and assessment including:

- Agriculture
- Horse Breeding
- Certificate III in Agriculture
- A university course in the field of Agriculture
- \* Dairy Production
- \* Feed Lotting
- \* Diploma of Agriculture

### Possible Future Career Paths

- Agricultural Scientist
- Farm Management
- Wool Classer
- \* Veterinary Scientist
- \* Technical Officer
- \* Agronomist



## Certificate II in Agriculture

### Aim

Certificate II in Agriculture aims to provide agricultural skills that can lead to pathways in all sectors of Agriculture.

### Units of Study

#### AHC20116 Certificate II in Agriculture

- Participate in OH&S processes
- Participate in environmentally sustainable work practices
- Work effectively in the industry
- Participate in workplace communication
- Maintain properties and structures
- Install, maintain and repair fencing
- Use hand tools
- Undertake propagation activities
- Handle livestock using basic techniques
- Use power tools/hand held operations
- Plant trees and shrubs
- Identify and mark livestock
- Muster and move livestock
- Provide feed for livestock
- Provide basic first aid
- Observe and report on weather
- Apply chemicals under supervision

### Duration

2 years

### Structured Workplace Learning / On The Job training

Structured Work placement is strongly recommended, eg. one day per week SWL in an agricultural setting over the duration of the certificate. There is a 10% increment available for the VCE study score.

## Certificate II in Animal Studies



## Pathways in Animal Studies

Have you always cared for your pets and had an interest in being able to give more to animals in general? It is highly recommended that whilst undertaking this qualification the learner should seek to gain a period of work placement or work experience in an animal care environment and/or workplace.

Students who successfully complete this program will gain:

- Certificate II in Animal Studies
- Four VCE Units, 1&2 and a Unit 3-4 sequence
- ATAR Increment (10% of average of primary 4 scored VCE subjects)
- Up to four credits to a VCAL program

### Duration

2 years

### Learning Activities

Students complete written work as well as being involved in practical work. It is a competency-based subject so students must demonstrate that they can work individually and in teams to complete work tasks to an industry standard. Structured Workplace Learning is highly recommended for this course.

### Where Next

On achievement of the Certificate II in Animal Studies students may undertake further training and assessment including:

- Animal Studies
- Companion Animal Services
- Certificate III in Agriculture
- Veterinary Nursing
- \* Animal Technology
- \* Captive Animals
- \* Pet Grooming



## Possible Future Career Paths

- Animal care attendant
- Kennel hand
- Pet shop attendant
- \* Animal shelter attendant
- \* Cattery attendant
- \* Assistant dog groomer

## Sample Course Structure

### Year 1 (Units 1 and 2)

- Work in the animal care industry
- Participate in workplace communication
- Complete animal care hygiene routines
- Feed and water animals
- Participate in OHS processes
- Participate in environmentally sustainable work practices
- Source information for animal care needs
- Carry out daily clinic routines

### Year 2 (Units 3 and 4)

- Assist in the health care of animals
- Provide basic first aid for animals
- Maintain and monitor animal health and wellbeing
- Provide enrichment for animals
- Perform microscopic examination



## Automotive



### Pathways for Automotive

The Certificate II in Automotive Technology Studies will provide students with “work ready” knowledge and skills applicable to a variety of career paths in the automotive and allied industries.

Students who successfully complete this program will gain:

- A Certificate II in Automotive Technology Studies
- Enhanced entry into an automotive apprenticeship
- Four Units towards their VCE or up to four credits in a VCAL program
- Contribution towards their ATAR

#### Where Next

On achievement of the Certificate II in Automotive Technology Studies students may undertake further training and assessment including:

- First Year Apprenticeship at Certificate III Level
- Certificate IV in Technical Studies eg, SRS, ABS, Performance Tuning
- Diploma of Automotive Business Management

#### Possible Future Career Paths

- Mechanic
- Auto Electrician
- Panel Beater
- Spray Painter
- Spare Parts Manager
- Automotive Engineer
- Parts Interpreter



## Certificate II in Automotive



### Aim

Certificate II in Automotive Technology Studies is designed to provide participants with the knowledge and skills to achieve units of competency that will enhance their employment prospects in the Automotive or Automotive related industries.

### Units of Study

#### AUR20716: Certificate II in Automotive Vocational Preparation

- Carry out industry research
- Apply safe work practices
- Participate in basic Vehicle Servicing
- Use and maintain measuring equipment
- Dismantle and assemble transmission manual conventional
- Remove and replace wheel and tyre assemblies
- Use and maintain workplace tools & equipment
- Remove and replace engine cylinder head
- Dismantle and assemble carburettor
- Dismantle and assemble engine, four-stroke multi cylinder
- Dismantle and assemble fuel pump
- Remove and replace radiator
- Remove and replace Clutch Assembly
- Remove and replace suspension, front springs
- Operate electrical test equipment
- Recharge batteries

### Duration

2 to 3 years depending on year level when started

### Structured Workplace Learning / On the Job training

Structured Work placement is strongly recommended.

## Building and Construction



### Pathways for Building and Construction

Students who successfully complete this program will gain:

- Basic entry level skills in the building and construction industry
- Certificate II in Building & Construction (partial completion)
- Four Units towards their VCE or up to four credits towards their VCAL program
- Contribution towards their ATAR

#### Where Next

On completion students may receive approximately two thirds credit towards the Certificate III in Building & Construction.

Further training and assessment pathways include:

- Enhanced entry into a Building & Construction apprenticeship
- Certificate III in Carpentry

#### Possible Future Career Paths

- Building Site Administration
- Building Services
- Foremanship
- Building Inspection
- Contract Administration
- Program Management (Building)
- Building Surveyor
- Registered Builder

## Certificate II in Building and Construction



### Aim

Certificate II in Building and Construction is designed to provide students with knowledge and skills to enhance their employment prospects in the building and construction industry.

### Units of Study

#### 22216VIC: Certificate II in Building Construction

- Workplace safety and Industry induction
- Work Safely in the Construction Industry
- Basic first aid
- Wall framing
- Installation of Window and Door Frames
- External cladding
- Levelling
- Safe handling of plant and power tools
- Building structures
- Calculations for the building industry
- Quality principles for the building industry
- Sub floor framing
- Workplace procedures for environmental sustainability
- Workplace documents and plans
- Introduction to scaffolding

### Duration

2 to 3 years depending on year level when started.

### Structured Workplace Learning / On the Job training

Structured Work placement is strongly recommended.

## Community Services

### Pathways for Community Services

Students who successfully complete this program will gain:

- Basic entry level skills and knowledge for work in the community services or children's services industries
- Certificate III in Community Services
- The Certificate III in Community Services and selected units of competence from Certificate III in Community Services Work and Certificate III in Children's Services will contribute up to three VCE VET units at Units 1 and 2 level and a Units 3 and 4 sequence.
- Students wishing to access a study score will have to be enrolled in the VCE VET Community Services program in the designated units of competence in the single enrolment year and comply with the rules applying to scored assessment.
- Up to four credits in a VCAL program.

### Where Next

On completion students may undertake further training and assessment including:

- Certificate IV in Community Services
- Various Diplomas and Advanced Diplomas
- Various University Degrees

Areas of specialisation can include:

- Aged Care
- Disability Work
- Children's Services
- Child Protection

### Possible Future Career Paths

- Social Worker
- Aged Care Attendant
- Childcare Assistant
- Welfare Worker
- Youth Worker

## Certificate III in Community Services

### Aim

Certificate II in Community Services aims to provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the community services or community services related industries.

### Units of Study

#### CHC32015 Certificate III Community Services

- Prepare for working in the Community Services Industry
- Communicate with people accessing the Service of the organisation
- Follow the organisations Policies, Procedures & Programs
- Work with others
- Follow safety procedures for direct care work
- Apply First Aid
- Identify and address specific client needs
- Support the activities of existing groups
- Support Group activities
- Undertake community sector work within own community
- Work effectively in the leisure and health industry
- Operate under a case framework
- Advocate for clients
- Work effectively with young people
- Support group activities

### Duration

Two Years

### Structured Workplace Learning / On-the-Job Training

Structured Work placement is strongly recommended.

# Engineering

## Pathways in Engineering

Students who successfully complete this program will gain:

- The necessary skills and knowledge associated with a broad range of careers related to engineering
- A Certificate II in Engineering
- Four Units towards their VCE or up to four credits towards a VCAL program
- Contribution towards their ATAR; students need to elect to do the scored assessment



### Where Next

This industrial pathway will allow students to work and study at the same time to achieve an engineering qualification to a Degree level.

- A Certificate II in Engineering leads to:
  - Certificate III in Engineering (Trade Level)
  - Certificate IV in Engineering
  - Diploma in Engineering
  - Degree in Engineering

### Possible Future Career Paths

Working as a tradesperson or engineer in one or more of the following fields:

- |                          |                                 |
|--------------------------|---------------------------------|
| • Mining                 | • Heavy Vehicles                |
| • Defence                | • Sustainable Energy Generation |
| • Medical Engineering    | • Automotive                    |
| • Transportation         | • Design and Development        |
| • Production Engineering |                                 |



## Certificate II in Engineering Studies

### Aims

Engineering Studies is based on the Certificate II in Engineering and aims to provide participants with the skills and knowledge to achieve units of competence that will enhance their employment prospects in a broad range of Engineering Industries; and enable participants to gain a recognised credential and make a more informed choice of vocational and career paths.



### Units of Study

#### 22209VIC: Certificate II in Engineering Studies

- Apply principles of OH&S in the work environment
- Use hand tools
- Use power tools/hand held operation
- Develop an individual career plan for the engineering Industry
- Perform basic machining processes
- Apply basic fabrication techniques
- Use computers for engineering related work
- Apply basic computational principles in engineering work activities
- Apply electrotechnology principles in an engineering work environment
- Produce basic engineering sketches and drawings
- Use basic engineering concepts to plan the manufacture of engineering components
- Handle engineering products
- Produce basic engineering components and products using fabrication and machining
- Perform basic welding and thermal cutting processes to fabricate engineering structures

### Duration

2 years

### Structured Workplace Learning / On-The-Job training

Structured Work placement is strongly recommended.

## Hair and Beauty

VCE VET Hair & Beauty program contains the following 4 qualifications:

- SHB20116 Certificate II in Retail Cosmetics
- SHB20216 Certificate II in Salon Assistant
- SHB30115 Certificate III in Beauty Services
- SHB30215 Certificate III in Make-Up

The VCE VET Hair and Beauty program provides students with the knowledge and skills to enhance their employment prospects in the hairdressing and beauty services industry.

### Pathways for VCE VET Hair and Beauty Program:

<b>Certificate II</b>	Certificate II in Retail Cosmetics
	Certificate II in Salon Assistant
<b>Certificate III</b>	Certificate III in Beauty Services
	Certificate III in Make-Up
	Certificate III in Nail Technology
	Certificate III in Hairdressing or Barbering
<b>Certificate IV</b>	Certificate IV in Beauty Therapy
	Certificate IV in Hairdressing
<b>Diploma</b>	Diploma of Beauty Therapy
	Diploma of Salon Management
<b>Graduate Certificate</b>	Graduate Certificate in Hairdressing Creative Leadership

## SHB20216 Certificate II in Salon Assistant, Hairdressing



**Students must achieve twelve units of competency to gain SHB20216 Certificate II in Salon Assistant, including:**

- eight core units of competency
- four elective units of competency listed in the qualification

This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons by individuals who provide assistance with client services.

### **VCE VET Credit**

On successful completion of certificate II, students will be eligible for:

- the award of SHB20216 Certificate II in Salon Assistant
- up to four units at Units 1 and 2 level

### **Possible Future Career Paths**

- Hairdresser
- Retail Sales
- Hair Stylist
- Salon Manager

## Certificate II in Salon Assistant

### Aim

Certificate II/III in Hairdressing SIH20111 aims to provide participants with the knowledge and skills to achieve competency that will enhance their employment prospects in related fields.

### Units of Study

#### SHB20216 Certificate II in Salon Assistant

#### Units 1 & 2

#### Compulsory:

##### Common Compulsory Units:

SHBXCCS001 Conduct salon financial transactions

SHBXIND001\* Comply with organisational requirements within a personal services environment

BSBWHS201 Contribute to health and safety of self and others

#### Compulsory:

SHBHBAS001\* Provide shampoo and basin services

SHBHDES001 Dry hair to shape

SHBHIND001 Maintain and organise tools, equipment and work areas

SHBXCCS003\* Greet and prepare clients for salon services

SHBXIND002 Communicate as part of a salon team

\* Units require mandated works/shifts

### Duration

One or two Years

### Structured Workplace Learning / On-The-Job Training

The VCAA **mandates** a minimum of 40 hours of SWL over the duration of the SHB20216 Certificate II in Salon Assistant

## Beauty Services



### Pathways for Beauty Services; (also see table on pg ....

Students who successfully complete this program will gain:

- Basic entry level skills and knowledge for work in the retail industry
- Up to four credits towards a VCAL program
- up to four units at Units 1 and 2 level, and
- a Units 3 and 4 sequence.

Students who receive a Units 3 and 4 sequence for VCE VET Hair and Beauty will be eligible for an increment towards their ATAR (10% of the average of the primary four scaled studies).

### Where Next

On achievement of the Certificate students may undertake further training and assessment including:

- Certificate IV in Beauty and Diploma of Beauty Therapy

### Possible Future Career Paths

- Customer Service
- Merchandising
- Pharmacy Assistant

### Structured Workplace Learning / On-The-Job Training

VCAA strongly recommends a minimum of 80 hours of SWL over the duration of the program.

## SHB30115, Certificate III in Beauty Services

### Aim

Aims to develop skills, knowledge and personal attributes for work at an entry level in the various sectors of the retail industry.

### Units of Study

#### Compulsory:

##### Common Compulsory Units:

SHBXCCS001 Conduct salon financial transactions

SHBXIND001\* Comply with organisational requirements within a personal services environment

BSBWHS201 Contribute to health and safety of self and others

\* Units require mandated work periods/shifts

#### Compulsory Units:

SHBBBOS001 Apply cosmetic tanning products

SHBBCCS001 Advise on beauty products and services

SHBBFAS001 Provide lash and brow services

SHBBHRS001 Provide waxing services

SHBBMUP002 Design and apply make-up

SHBBNLS001 Provide manicure and pedicure services

SHBBRES001 Research and apply beauty industry information

SHBXCCS002\* Provide salon services to clients

#### Electives:

SHBBMUP001 Apply eyelash extensions

SHBBMUP003 Design and apply make-up for photography

BSBSMB304 Determine resource requirements for micro business

HLTAID003 Provide first aid

ICTWEB201 Use social media tools for collaboration and engagement

SHBBMUP004 Design and apply remedial camouflage make-up

SHBBNLS002 Apply gel nail enhancements

SHBBNLS003 Apply acrylic nail enhancements

SHBBNLS004 Apply nail art 15 SHHBHAS002 Provide head, neck and shoulder massages for relaxation

SIRRMER001 Produce visual merchandise displays

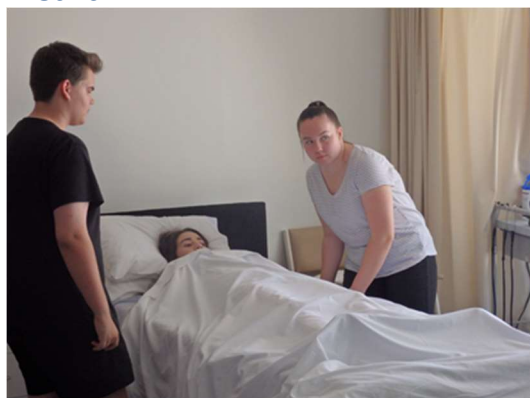
SIRXHWB001 Maintain personal health and wellbeing

### Duration

Two Years



## Health



## Certificate III in Allied Health Assistance

### Aim

A Health Services Assistant (HSA) works under the guidance and direction of health professionals to assist in the delivery of healthcare services. This can involve direct patient care and non-direct patient care. The HSA is required to assist nursing staff in delivery of services such as washing, dressing, toileting and grooming clients, transporting clients, assisting with delivery of meals, bed making, stock control, cleaning and other general ward duties. The HSA may work across a range of disciplines, or may be employed to work specifically in one area, eg, general ward, kitchen, environmental services. Work settings may include hospitals, community health services, aged care and residential care.

### Units of Study

Include:

- Participate in workplace health and safety
- Comply with infection prevention and control policies and procedures
- Communicate and work in health or community services
- Organise personal work priorities and development
- Assist with movement
- Maintain high standard of service
- Respond effectively to behaviors of concern

### How will the course be delivered?

Delivery methods include:

- **Classroom learning**
- **Simulated training**
  - **Self directed learning** including readings from your learner guides and completion of activities and assessment tasks in your own time
  - **Excursions** during the course to complement the classroom theory sessions
  - **Structured Workplace Learning** in the healthcare industry to provide practical experience to enhance the skills and knowledge gained through the course

### Duration

The program is designed to be undertaken over a minimum of 2 years.

### **Structured Workplace Learning/On – The – Job Training**

You will undertake 40 hours of SWL per year. In the first year you will mostly undertake observational placements. During the second year SWL will give you valuable practical experience in the healthcare industry to enhance the skills and knowledge learnt through the course.

### **What credit will I receive?**

Students will receive the following credit upon successful completion of the program:

- Students commencing the program in 2017/18 will be able to undertake scored assessment. VCE students will gain two 3-4 sequences.
- The VCE credit will result in a 10% increment for the first year of the program and a study score for the second year of the program.
- Up to four credits in a VCAL program

## **Pathways for Allied Health Assistance**

### **Where Next**

On achievement of the Certificate III and on completion of VCE or Senior VCAL students can gain entry into Certificate IV in Allied Health Assistance.

Students may undertake further training and assessment to obtain certifications including:

- Various Diplomas or Advanced Diplomas
- Various University Degrees

### **Possible Future Career Paths**

\*Nursing

\*Allied Health Assistant

## Hospitality



### Pathways in Hospitality

This program is suited to students who have a passion for and enjoy learning about food and the service industry. They want to enter the Hospitality or Tourist industry as a career choice. This course is aimed at enhancing culinary skills and food preparation knowledge.

Students who successfully complete this program will gain:

- Certificate II in Hospitality (Kitchen Operations)
- 4 VCE Units – Units 1, 2 and a 3/4 sequence
- Students completing the assessed coursework and the VCAA exam receive a study score which contributes towards their ATAR; this needs to be selected at the beginning of the year
- Up to four credits in a VCAL program

#### Where Next

On achievement of the Certificate II qualification students may undertake further training and assessment including:

- Certificate III in Hospitality (Food and Beverage) or Certificate III Hospitality (Commercial Cookery)
- Diploma or Advanced Diploma in Hospitality

#### Possible Future Career Paths

- Cook
- Chef
- Steward/Hostess
- Catering Manager
- Events Manager
- Front of House Manager
- Hotel/Resort Manager

## **Certificate III Catering Operations**

### **(Kitchen Operations)**

#### **Aim**

To give students a clear view and perception of industry requirements. They will be allowed to learn, in a supportive and professional environment the importance of the foundation skills the Hospitality sector requires. From both a cookery and service perspective; students will be able to understand and demonstrate the importance of personal presentation and communication skills. They will learn the fundamentals or building blocks required for successful cooking. They will master essential knife skills and learn many other techniques that will stay with them for life.

#### **Units of Study**

##### **SIT31013 Certificate III Hospitality (Catering Operations)**

- |   |  |
|---|--|
| • Organise and prepare food                     | • Present food   |
| • Receive and store kitchen supplies            | • Clean and maintain kitchen premises                    |
| • Use basic methods of cookery                  | • Develop and update hospitality knowledge               |
| • Work with colleagues and customers            | • Work in socially diverse environment                   |
| • Follow health, safety and security procedures | • Follow workplace hygiene procedures                    |
| • Prepare, cook and serve food for food service | • Prepare appetisers and salads                          |
| • Prepare stocks, sauces and soups              | • Prepare vegetables, fruit, eggs and farinaceous dishes |
| • Prepare hot and cold desserts                 | • Select, prepare and cook poultry                       |

#### **Duration**

2 to 3 years depending on year level when started.

#### **Structured Workplace Learning / On The Job training**

Structured Work placement is strongly recommended.

## Sport and Recreation



### Pathways in Sport & Recreation

Students who successfully complete this program will gain:

- The necessary skills and knowledge associated with a broad range of careers related to sport and recreation
- A certificate III in Sport & Recreation
- Recognition of up to two units at Units 1 and 2 level and a Units 3 and 4 sequence.
- Contribution towards their ATAR if scored assessment is undertaken
- Up to four credits in a VCAL program

### Where Next

On achievement of the Certificate III qualification students may undertake further training and assessment in related fields.

### Possible Future Career Paths

Completion of Certificate III in Sport and Recreation may lead to job outcomes including facilitating sport and recreation programs, maintaining grounds and facilities and working in the service industry in locations such as recreation and fitness centres, outdoor sporting grounds or aquatic centres. With additional training and experience, potential job outcomes may include coaching, teaching and sports administrating.

Possible job outcomes include:

- the provision of sport and recreation programs
- grounds and facilities maintenance
- working in the service industry in locations such as a fitness centre, outdoor sporting ground or aquatic centres.

## Certificate III Sport & Recreation

### Aims

The VCE VET Sport and Recreation program provides students with the opportunity to acquire and develop the skills, knowledge and confidence to work in the areas of community, sport and outdoor recreation. Leadership, organisational and specialist activity skills will be developed through the units of competency undertaken in Units 1 to 4 of the selected program.

The VCE VET Sport and Recreation program aims to:

- provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the sport and recreation or related industries
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career path.



### Units of Study

#### Units 1 & 2

- Organise personal work priorities and development
- Apply first aid
- Operate application software packages
- Provide customer service
- Respond to emergency situations
- Follow occupational health and safety policies
- Demonstrate bushwalking skills in a controlled environment
- Demonstrate navigational skills in a controlled environment
- Demonstrate simple canoeing skills

#### Units 3 & 4

- Conduct basic warm-up and cool-down programs
- Plan and conduct sport and recreation sessions
- Facilitate groups
- Analyse participation patterns
- Provide public education on the use of resources
- Undertake risk analysis of activities

### Duration

2 years

### Structured Workplace Learning/On the Job training

Structured Work placement is strongly recommended.



## Music

### Pathways in Music



Certificate III in Music provides students with the opportunity to apply a broad range of knowledge and skills in varied work contexts in the music industry. Depending on the electives chosen, Units 1 and 2 include making a music demo, composing simple songs or musical pieces and preparing for performances. Units 3 and 4 offer scored assessment and include units such as developing improvisation skills, applying knowledge of genre to music making and performing music as part of a group or as a soloist.

Students who successfully complete this program will gain:

- The necessary skills and knowledge associated with a broad range of careers related to music
- A certificate III in Music
- Eligible for up to 5 units of credit towards their VCE: up to 3 units 1 & 2, and a Units 3&4 sequence.
- Scored assessment available to students electing to receive a study score; consisting of 3 coursework tasks, worth 50% of the overall study score and an end of year performance examination worth 50% of the overall study score.
- Up to four credits towards a VCAL program

### Where Next

On achievement of the Certificate III qualification students may undertake further training and assessment in related fields.

### Possible Future Career Paths

Completion of Certificate III in Music may lead to job

Possible job outcomes include:

- Musician
- Singer, Songwriter or Jingle Writer
- Stage Producer or Stage Manager
- Director
- Operate a Music Business

## **Certificate III in Music**

### **Units of competency**

#### **Year 1**

CUFCMP301A Implement copyright arrangements  
CUSOHS301A Follow OHS procedures  
CUSMLT302A Develop and apply aural perception skills  
CUSMPF203A Develop ensemble skills for playing or singing  
CUSIND301B Work effectively in the music industry  
CUSMCP301A Compose simple songs or musical pieces  
CUSMPF304A Make a music demo  
CUSMCP303A Develop simple musical pieces using electronic media  
CUSMPF302A Prepare for performances

#### **Year 2**

CUSMPF301A Develop technical skills in performance  
CUSMPF305A Develop Improvisation skills  
CUSMLT301A Apply knowledge of genre to music making  
CUSMPF402A Develop and maintain stagecraft skills  
CUSMPF404A Perform music as part of a group or  
CUSMPF406A Perform music as a soloist

### **Duration**

2 years

### **Structured Workplace Learning/On the Job training**

Structured Work placement is strongly recommended.

## School based Apprenticeships & Traineeships (SBAT's)

What is a SBAT Program?

SBAT's are an extension of the Vocational Education program, which can complement, or stand independently of the Vocational Placement programs.

Students can participate in the SBAT program during their school years 10 to 12, provided they are 15 years of age or over. A SBAT program requires that there be a minimum of 7 hours per week of employment and a minimum of 6 hours per week of structured training which may be averaged out over the 3 periods of 4 months in each year of the program.

Successful completion of a SBAT enables the student to achieve a nationally recognised qualification (usually Certificate II or III) that will also count as part of their Year 12 Certificate and a component of further industry training.

Although they vary from one industry to another, a typical SBAT will involve:

- Attending a Secondary School – Completing VCE/VCAL subjects
- Paid Part-time work with an employer – The time students spend in work for an SBAT may vary from one industry to another but generally a SBAT will work on average 10-15 hours per week over the term of the Training Contract. The SBAT will be paid in accordance with the industry's National Training Wage Award.
- A Training Contract – the Training Contract is signed by the employer and student and is endorsed by the school. The Training Contract, which is linked to an industrial award or contract, validates the SBAT arrangement.
- Attending a TAFE or other Registered Training Organisation (RTO) - SBAT's will be required to undertake industry training, such as Certificate II or Certificate III, which is delivered and monitored by an RTO. The RTO will assess the SBAT against competencies from the training package.

The formal industry component of the SBAT may provide VCE or VCAL credits.

## Certificate Summaries

**A: Certificates contributing to VCE & VCAL, credit for Units 1&2 & 3-4 sequence; credit for VCAL ATAR increment of 10%;**

### No Scored Assessment

Certificate	Credit in the VCE	ATAR Contribution	SWL
Certificate II Agriculture	Recognition of two or more units at Units 1 + 2 level and a Units 3 & 4 sequence.	10% of the average of the primary four scaled studies	Strongly Rec. 80 hrs
Certificate II Animal Studies	Recognition of two or more units at Units 1 + 2 level and a Units 3 & 4 sequence	10% of the average of the primary four scaled studies	Strongly Rec. 80 hrs
Certificate II in Automotive	Recognition of two or more units at Units 1 + 2 level and a Units 3 & 4 sequence	10% of the average of the primary four scaled studies	Strongly Rec 160 hrs
Certificate II in Building & Construction	Recognition of two or more units at Units 1 + 2 level and a Units 3 & 4 sequence	10% of the average of the primary four scaled studies	Strongly Rec
<b>VCE VET Hair &amp; Beauty Program</b>			
Certificate III in Beauty Services	Eligible for up to 5 units of credit towards VCE; 3 at Units 1 & 2 level & Units 3 & 4 sequence	10% of the average of the primary four scaled studies	Strongly Rec, 80 hrs  <b>40 hrs mandated per yr</b>
Certificate II in Salon Assistant	Up to 4 units at Units 1 & 2 level	Nil	

<b>B: Certificates contributing to VCE, VCAL with Scored Assessment if students elect</b>	Credit in the VCE	ATAR Contribution	
Certificate III in Community Services	Recognition of two or more units at Units 1 + 2 level and a Units 3 & 4 sequence.	Direct contribution if selected; school scored assessment, 66% and exam worth 34%.	Strongly Rec 160 hrs
Certificate II in Engineering	Recognition of two or more units at Units 1 + 2 level and a Units 3 & 4 sequence.	Direct contribution if selected; school scored assessment, 66% and exam worth 34%.	Strongly Rec 80 hrs
Certificate II in Kitchen Operations	Recognition of two or more units at Units 1 + 2 level and a Units 3 & 4 sequence.	Direct contribution if selected; school scored assessment, 66% and exam worth 34%.	Strongly Rec 160 hrs
Certificate III in Sport & Recreation	(up to 3 units of credit at units 1&2 and 3 at Units 3&4);	Direct contribution if selected; school scored assessment, 66% and exam worth 34%.	Strongly Rec 80 hrs
Certificate III in Music	Up to 5 units of credit towards VCE; 3 at 1 & 2; & 3-4 sequence	scored assessment; 50% and exam 50%	Strongly Rec 80 hrs
Certificate III in Allied Health Assistance	Students commencing the program in 2017/18 will be able to undertake scored assessment. VCE students will gain two 3-4 sequences	The VCE credit will result in a 10% increment for the first year of the program and a study score for the second year of the program	<b>Reqd 40 hrs per yr</b>